

# New Construction Travel & Pay Entitlements

**United States Navy  
Fleet Introduction Services and Support**

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# Accounting Category Codes (ACC)

**Reference: MILPERSMAN 1306-802**

## **ACC 100: “For Duty”**

These orders will detach the member from "DUTY CFO" (ACC 106) with the PRECOMMUNIT - PCU or PRECOMDET - PCD and direct the member to report to the vessel For Duty (ACC 100) on board when placed "IN SERVICE."

## **ACC 106: “For Duty In Connection With Fitting Out - DUTY CFO”**

For periods of duty in excess of 180 days at one locale (PRECOMUNIT or PRECOMDET) in connection with Precom (Fitting Out).

## **ACC 352: “For Temporary Duty In Connection With Fitting Out - TEMDU CFO”**

For periods of duty in transit less than 180 days in connection with Fitting Out.

## ACC 106 and ACC 352 orders highlights (continued)

- ACC 106-Follow On Orders

### **Personnel Assigned to Training Support Centers (TSC)**

Personnel who are ACC 106 at either TSC San Diego, CA or TSC Norfolk, VA will receive follow-on PCS orders to the construction site and ultimately to USS ....., approximately 6 - 9 months prior to Ships' Custody Transfer (SCT). This is authorization to move dependents/ household goods (HHG) to the ship's homeport or designated place.

## ACC 106 and ACC 352 orders highlights (continued)

- ACC 352-Follow On Orders
  - Personnel may be assigned ACC 352 (Temporary Duty In Connection With Fitting Out) at the respective TSC and/or the Pre-Commissioning Unit (PCU) at the construction site.
  - Personnel cannot be assigned ACC 352 in excess of 180 days at any one location.
  - ACC 352 Personnel, only upon receipt of ACC 100 orders will members be authorized to move dependents/ household goods (HHG) to the ship's homeport or designated place.

# PER DIEM BASICS

Per Diem - **A daily payment for lodging, meals and related incidental expenses.**

## **References:**

- **JFTR, Chapter 4, Part B - Temporary Duty Travel - Per Diem Allowance**
- **JFTR U1045 - Government Quarters Use/ Availability**
- **JFTR U4400 - Government Mess Use/ Availability**
- **JFTR U4105A - Per Diem Payable Under Specific Cases**

# PER DIEM BASICS (continued)

## Daily Rate Factors

**The daily rate of per diem you may be entitled to is base on several factors:**

- 1. The geographic location of the TDY duty station.**
  - a) Each location has a Lodging rate and also an MIE (Meals & Incidental Expense) rate.
  - a) The following web site has the maximum per diem rates authorized based on location:

<https://secureapp2.hqda.pentagon.mil/perdiem/perdiemrates.html>



# PER DIEM BASICS (continued)

## Daily Rate Factors

- c) Your PCS orders will normally contain the following statement in the body of your orders regarding the use of government quarters and messing. This statement is referred to as a “P-Text” and is included in the orders by the detailer.

“- Member Directed: For each intermediate stop(s), if government quarters are available (BEQ) and the base has a government mess (appropriated fund food service activity/galley) available to the traveler, use of the government mess and government meal per diem rate is directed. If government messing is not available or is partially available, obtain an endorsement to that effect from the host command. JFTR para U4400 and CNO Washington DC NAVADMIN 223/96 (172134Z SEP 96) and NAVADMIN 223/96 (302056Z SEP 96) apply. No per diem/lodging reimbursement is authorized if this intermediate stop is in the same geographic location as ultimate station.”



# PER DIEM BASICS (continued)

## Daily Rate Factors

2. **Availability/Non-Availability of Government Quarters & Government Messing at the TDY duty station.**
  - a) If Government Quarters OR Government Messing ISN'T available you must obtain a written or rubber stamp endorsement from the CBQ/BOQ/BEQ at the TDY location.
  - b) This endorsement will be stamped on your orders or you will be given a written paper Certificate of Non-Availability (CNA).

# PER DIEM BASICS (continued)

## Daily Rate Factors

- c) Certificates of Non-Availability (CNA's) are normally issued for no more than 30 days at a time.
- d) Certificates of Non-Availability (CNA's) are not automatically renewed. You must go back to the CBQ/BOQ/BEQ approximately 5 - 10 days before your CNA expires.
- e) The CBQ/BOQ/BEQ will do one of the following:
  - 1. If there is still no room available in the CBQ/BOQ/BEQ, they'll issue another CNA.
  - 2. If there is room available in the CBQ/BOQ/ BEQ, you'll be told that you will have to check-out of the hotel/Navy Lodge the day your CNA expires and move into the CBQ/BOQ/BEQ.

# PER DIEM BASICS (continued)

## Advance Per Diem Factors

- 1. Advance Per Diem is not paid automatically.**
- 2. If you want advance per diem, you'll have to request it through TSC Admin or the PCU Personnel Office.**
- 3. The following documentation will have to be provided:**
  - a) A copy of lodging receipt indicating daily room cost
  - b) Certificate of Non Availability (if applicable)
  - c) Copy of orders
  - d) Banking information for Direct Deposit (account # & RTN #)

# PER DIEM BASICS (continued)

## Advance Per Diem Factors

- 4. Processing time varies from location to location. Ask your personnel services representative about the average processing time in order to determine your needs.**
- 5. Advance per diem is normally paid for no more than 30 days. You must file for advance per diem every 30 days if entitled, providing the documentation mentioned earlier.**

# PER DIEM BASICS (continued)

## Per Diem Must-Know

- DO remember to make copies of all Certificates of Non-Availability's (CNA'S).
- DO remember when you check-out of the CBQ, Navy Lodge or Hotel to checkout at the front desk the DAY you depart and get a copy of your complete itemized lodging receipt covering your entire stay.  
"ZERO BALANCE RECEIPT"

Keep this receipt somewhere safe. It will be required when you file your travel claim!

- DO remember that all advances are based on estimates.
- DO remember anytime you're in a leave status, TAD, hospitalized or underway that you're **NOT** entitled to per diem!
- DO remember to keep copies of all airline itineraries/tickets from the Commercial Travel Office (CTO)/SATO. They are required!!

**When in doubt, keep a copy!**

# PCS Travel Entitlements

## References:

- **JFTR Volume 1, Paragraph U3005**
- **JFTR, Volume 1, Chapter 5, Part B**

## PCS Travel Entitlements (continued)

- **Travel And Transportation Options**

Normally on PCS orders you are allowed several travel options enroute to the various TDY duty stations and your New Permanent Duty Station specified in your orders.

These options include the following:

- 1. Travel via Privately Owned Vehicle (POV);**
- 2. Procure common carrier transportation;**
- 3. Be provided transportation in kind.**



## PCS Travel Entitlements (continued)

### I. Travel via Privately Owned Vehicle (POV)

**When you elect to travel via Privately Owned Vehicle (POV) you are entitled to travel time, mileage allowance and a per diem allowance.**

- a) **Travel Time** - The number of travel days authorized is determined by the official distance from your current duty station to the next duty station specified in your orders.

On PCS orders, generally one (1) day of travel is authorized for every 350 miles of the official distance ordered. If the excess distance is 51 miles or more, one additional day of travel is allowed.

# PCS Travel Entitlements (continued)

## Travel via Privately Owned Vehicle (POV) (continued)

### TRAVEL TIME TABLE FOR POV TRAVEL

MILES DRIVEN	TRAVEL TIME		MILES DRIVEN	TRAVEL TIME
0 - 400	1 Day		1,801 - 2,150	6 Days
401 - 750	2 Days		2,151 - 2,500	7 Days
751 - 1,100	3 Days		2,501 - 2,850	8 Days
1,101 - 1,450	4 Days		2,851 - 3,200	9 Days
1,451 - 1,800	5 Days		3,201 - 3,500	10 Days

# PCS Travel Entitlements (continued)

## **Travel via Privately Owned Vehicle (POV)** **(continued)**

### **b) Mileage Allowance - MALT(Mileage in Lieu of Transportation)**

Mileage Allowance is paid at the rate of \$.27 per mile for the official distance of ordered travel.

### **c) Per Diem Allowance - Flat Per Diem**

Flat Per Diem is paid at the rate of \$109 per day for each authorized day of travel via POV.

# PCS Travel Entitlements (continued)

## II. Procure common carrier transportation

If you are taking leave between duty stations and purchase your own transportation whether it be via commercial plane, train or bus your reimbursement is limited to what it would have cost the government to purchase transportation for you for the ordered points of travel.

**KEEP ALL AIRLINE, TRAIN OR BUS TICKETS  
PURCHASED AS THEY WILL BE REQUIRED TO  
DETERMINE HOW MUCH YOU CAN BE REIMBURSED!**

- a. **Travel Time** - Only 1 day of travel is authorized for travel via commercial transportation.
- b. **Per Diem Allowance** - You are entitled to a partial per diem allowance for your travel time.

# PCS Travel Entitlements (continued)

## III. Be provided transportation in kind

If you are traveling directly from your current duty or TDY station to your next TDY or permanent duty station (**you are not taking leave enroute**) your travel arrangements must be made with the Commercial Travel Office (CTO) at the servicing Personnel Support Detachment (PSD). **This is DOD Policy and is MANDATORY!**

- a. **Travel Time** - Only 1 day of travel is authorized for travel via commercial air travel.
- b. **Per Diem Allowance** - You are entitled to a partial per diem allowance for your travel time.

# PCS Travel Entitlements (continued)

- **Mixed Mode Travel**
- **What is mixed mode travel?** Travel using Privately Owned Vehicle (POV) or (including on a PCS, a rental vehicle procured at personal expense) and one or more of the following modes:  
Personally-procured commercial transportation;  
Government-procured commercial transportation;  
Government transportation.  
Reimbursement for mixed mode travel is limited to actual expense **not to exceed** the mileage allowance (MALT) and per diem allowance (Flat Per Diem) authorized for the ordered travel distance.

# PCS Travel Entitlements (continued)

- **Mixed Mode Travel (continued)**

- a. **Travel Time**

1. Travel time authorized for the total distance traveled by POV is calculated up to the travel time authorized for points of ordered travel.
2. 1 day of travel for any commercial transportation.

**Example:**

Sailor is ordered to travel from Naval Station – San Diego, CA to PreComUnit at Bath, ME.

Official distance between Naval Station – San Diego, CA and Bath, ME is 3154 miles.

$3154 \text{ miles} \div 350 \text{ miles} = 9.01 \text{ days}$ .

Sailor is authorized maximum of 9 days travel for travel from San Diego, CA to Bath, ME.



# PCS Travel Entitlements (continued)

## ▪ Mixed Mode Travel (continued)

Sailor drives Privately Owned Vehicle (POV) from San Diego, CA to Oklahoma City, OK, takes leave and purchases a one-way commercial plane ticket from Oklahoma City, OK to Portland, ME for \$300.00.

### **TRAVEL TIME CALCULATION:**

1354 miles Distance from San Diego, CA – Oklahoma City, OK

1354 miles ÷ 350 = 3.86

Sailor is authorized 4 Days Travel Time for POV travel from San Diego, CA – Oklahoma City, OK;

Member flies from Oklahoma City, OK – Portland, ME;

Sailor is authorized 1 additional day of travel for travel via Commercial Air;

Sailor is authorized maximum of 5 days travel time based on modes of travel used from San Diego, CA – Portland, ME.

# PCS Travel Entitlements (continued)

## ■ Mixed Mode Travel (continued)

### COST COMPARISON

#### TRAVEL ENTIRELY VIA POV

3154 miles @ \$.15 = \$473.10  
\$203.10

9 days TT @ \$109 = \$981.00

Commercial Plane Ticket \$300.00

Total Entitlement \$1454.10

#### ACTUAL TRAVEL VIA MIXED MODE

1354 miles @ \$.15 =

4 days TT @ \$109 = \$436.00

Total Actual Expense \$939.10

The sailors' entitlement would be \$939.10, actual travel expenses since it is less than the maximum amount allowed if he/she had driven the entire distance from San Diego, CA – Bath, ME.

If this sailor had been paid advance travel pay, they would have been overpaid \$515.00. Just a word of caution if you are intending to travel via mixed mode travel.

# POV Travel From The Shipyard To Homeport

## ACC 106 Personnel

- **Personnel assigned ACC 106 at the shipyard are authorized to drive their POV to the ships' designated homeport upon receipt of their BUPERS Orders transferring them from the PCU to USS .....**
- They are authorized travel time, mileage allowance (MALT) and Flat Per Diem as well as a one-way commercial plane ticket from the ships' homeport back to the shipyard.
- If they are unable to drive their POV back to the homeport, their POV may be shipped to the homeport at government expense.

# POV Travel From The Shipyard To Homeport

## ACC 352 Personnel

- The Per Diem, Travel And Allowance Committee ruled in 2001, that sailors who have been ordered via the ships' homeport via BUPERS Orders **ARE NOT** authorized to drive or transport their POV's back to the ships' homeport at government expense.
- Should you decide to drive your POV to the shipyard and fall into this category all expenses incurred will be at your personal expense. You **ARE NOT** authorized any travel time and your change of command will have to authorize leave.

## References:

- **JFTR Volume 1, Chapter 10**
- **OPNAVINST 7220.12 - Basic Allowance For Housing (BAH) Entitlements**
- **NAVADMIN 102/97 - “Revision of BAQ Payment While On TEMDUINS”**

## BAH With Dependents

- **The amount paid is based on the member's Pay Grade & Last Permanent Duty Station (LPDS) while in a TDY status.**
- **On Ship's Custody Transfer (SCT), BAH rate paid is based on the homeport of the ship.**

# Basic Allowance for Housing (BAH) (continued)

## BAH BASED ON DEPENDENT'S LOCATION

1. Personnel assigned to "Arduous Sea Duty" or a Critical Housing Area (CHA) may request payment of BAH With Dependents based on dependent's location vice their permanent duty station.
2. Critical Housing Areas (CHA) are revised annually by the Commander Naval Installations (CNI) and announced by a NAVADMIN message.
3. The final approval authority is the commanding officer. **This approval authority cannot be delegated.**
4. The Sailor must request approval via "Special Request Chit" submitted via the chain of command to the commanding officer. Documentation listed in the succeeding paragraphs will be attached with the sailors request. The commanding officer must review a member's request to receive BAH at dependent's location for other than the PDS/homeport. The commanding officer's approval is certifying that he/she has verified the member's eligibility/entitlement and the location of the dependent's residence. In the interest of minimizing opportunities for BAH fraud, the following options are provided to commanding officers to assist with the validation process:



# Basic Allowance for Housing (BAH) (continued)

## **BAH BASED ON DEPENDENT'S LOCATION (continued)**

- a) The Commanding Officer should request documentation indicating the dependents' residence, such as lease, mortgage, utility bill, etc.
- b) The Commanding Officer should request the member provide a copy of his/her Page 2. Members are required to keep their Page 2 current and should be made aware that by signing the Page 2, the member has made an official statement regarding the residence location of dependents. False official statements for the purposes of obtaining BAH entitlements are punishable under the Uniform Code of Military Justice.
- c) The Commanding Officer should require the member to sign a Page 13, officially certifying the location where the dependents reside. Again, false official statements for the purposes of obtaining BAH entitlements are punishable under the Uniform Code of Military Justice.

# BAH Without Dependents

Effective 1 November 2006, the regulations have changed for BAH Without Dependents.

**There are several different situations affecting a sailor's entitlement to BAH (Without Dependents) in a "New Construction" environment.**

1. The Sailor whose Last Permanent Duty Station (LPDS) and New Permanent Duty Station (NPDS) **ARE NOT** in the same Geographical area.  
Reference: JFTR Volume I, Chapter 10 (Slide 32, 33)
2. The Sailor whose Last Permanent Duty Station (LPDS) and New Permanent Duty Station (NPDS) **ARE** in the same geographical area.  
Reference: NAVADMIN 102/97 (Slide 34)
3. Military to Military (MIL to MIL).  
Reference: OPNAVINST 7220.12, Enclosure (3) (Slide 35)
4. BAH - Diff Divorced or single member, paying court-ordered child support.  
Reference: OPNAVINST 7220.12, Enclosure (1) (Slide 36)

# BAH Without Dependents (continued)

## 1. **The sailor whose Last Permanent Duty Station (LPDS) and New Permanent Duty Station (NPDS) ARE NOT in the same Geographical Area.**

Reference: JFTR Volume I, Chapter 10

- ❖ A single Sailor is entitled to BAH (Without Dependents) from the date detached from their Last Permanent Duty Station (LPDS) until the date prior to reporting to their New Permanent Duty Station (NPDS). The BAH rate will be based on the member's Last Permanent Duty Station (LPDS) rate and will apply to all periods of travel time, proceed time, leave and TDY.
- ❖ If a sailor's Last Permanent Duty Station (LPDS) is OUTCONUS, their entitlement is BAH II for the periods listed above.
- ❖ "New Accessions" are entitled to BAH II for periods of travel time, proceed time and leave between duty stations. The rate of BAH II paid is determined by pay grade. "New Accessions" are entitled to BAH II at TDY points ONLY when issued a Certificate of Non-Availability (CNA).

NOTE : A "New Accession" is defined as a Sailor who is completing initial or advanced training prior to reporting to their first/initial permanent duty station.

# BAH Without Dependents (continued)

The sailor whose Last Permanent Duty Station (LPDS) and New Permanent Duty Station (NPDS) ARE NOT in the same Geographical Area (Continued)

Effective 1 November 2006, Sailors who report TDY in the vicinity of their New Permanent Duty Station (NPDS) may elect to establish a residence out in town.

Listed below are the criteria that must be met:

- Single Sailors, E-6 and above do not require their Commanding Officer's approval to reside ashore.
- Navy policy requires sailors, E-5 and E-4 (over 4 years of service) to request approval for BAH (Without Dependents) via their Commanding Officer. In addition, the Commanding Officer of the Naval Station at the ship's homeport must approve the Sailors request. If the Naval Station at the ship's homeport has availability in the Combined Bachelor Quarters (CBQ), the request may be disapproved.
- **Per decision by N130 (Military Compensation Policy Branch) dated 03 Aug 2007.**  
"New Accessions" whom meet the criteria listed above may establish a residence and receive BAH Single while TDY in the vicinity of their New Permanent Duty Station (NPDS).
- Entitlement to per diem stops the date a Sailor establishes a permanent residence in the area of their New Permanent Duty Station (NPDS) IAW JFTR U5120-D.
- E-3 and below **are not entitled** to BAH (Without Dependents) while on sea duty.

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# BAH Without Dependents (continued)

## 2. The sailor whose Last Permanent Duty Station (LPDS) and New Permanent Duty Station (NPDS) ARE in the same Geographical Area.

**Reference: OPNAVINST 7220.12, Enclosure (2)  
NAVADMIN (102/97) - Revision of BAQ Payment when on TEMDUINS**

- ❖ Single E-4 Sailors (less than 4 years of service) who were previously assigned to shore duty in the same geographical area can continue to receive BAH (Without Dependents) if they continue to maintain a residence.
- ❖ Single Sailors who receive PCS orders ordering a close proximity move (example San Diego to San Diego) with TDY enroute to the new duty station may be authorized continuous payment of BAH (Without Dependents) provided the following conditions are met:
  - Not authorized storage of household goods;**
  - Ordered TEMDUINS (Temporary Under Instruction) between duty stations.**
  - The Sailor must have been authorized BAH (Without Dependents) prior to their**
  - TEMDUINS and they must certify that they are continuing to own or rent the residence.**

### **DOCUMENTATION REQUIRED:**

- ✓ Copy of lease, rental agreement or mortgage statement.
- ✓ Sailor will be required to sign a page 13, certifying that they are continuing to maintain their residence.

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# BAH Without Dependents (continued)

## 3. BAH Entitlement for Military Married to Military (MIL TO MIL) With NO Dependents

Reference: **OPNAVINST 7220.12, Enclosure (3)**

**Sailors who are married to another military member (Mil to Mil) and have no other dependents are considered single for pay entitlement purposes.**

❖ **MIL to MIL couples assigned to sea duty are entitled to BAH (Without Dependents) provided they meet all the following conditions:**

- ✓ Have no other dependents (this includes members who claim dependents solely for the purpose of child support payments);
- ✓ Share the same household;
- ✓ Do not live in government quarters; and
- ✓ Are permanently assigned to a ship or afloat squadron.

**NOTE: Members assigned to a ship for deployment rotational purposes only (e.g. shore-based aviation squadrons, LCAC, ACU units, and embarked Marine detachments) do not qualify for the purposes of this entitlement.**

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# BAH-Differential (BAH-DIFF)

- 4. Single Sailors who claim dependents solely for the purposes of child support payments are classified as BAH - Differential (BAH - DIFF) personnel.**

**Reference: OPNAVINST 7220.12, Enclosure (1)**

- ❖ **In order to qualify for BAH - DIFF, the amount of child support a sailor pays must be greater than the difference between the BAH - II (With Dependents ) rate and the BAH - II (Without Dependents) for their pay grade.**
- ❖ **Effective 1 January 2006, single Sailors paying child support and residing in government quarters (permanent or transient) are entitled to BAH - DIFF only.**
- ❖ **Effective 1 January 2006, single Sailors paying child support and NOT residing in government quarters (permanent or transient) are entitled to BAH (With Dependents).**

**NOTE: If a sailor is in a TDY status, they must have a Certificate of Non-Availability (CNA) to substantiate why they did not live in the CBQ in order to receive BAH (With Dependents).**



# Family Separation Allowance (FSA)

**Reference: DODFMR Volume 7A, Chapter 27**

- **Rate Payable: \$250.00 per month**
- **Most Sailors with dependents will be entitled to Family Separation Allowance - Temporary (FSA-T) when TDY for more than 30 days.**
- **A Sailor is **NOT** entitled to FSA-T under the following conditions:**
  - Legally separated from spouse.
  - Dependent's reside at or near the TDY site for more than 30 days.
  - If Sailor is divorced or paying child support, dependent's must be in the sailor's physical custody.

# Family Separation Allowance (FSA) (continued)

- Military Married to Military (MIL to MIL)
  1. **Mil - Mil couples are also entitled to FSA when separated by military orders.**
  2. **The following conditions apply:**
    - a. **Sailors must have resided in the same residence prior to being separated by orders.**
    - b. **Both members can not simultaneously be entitled to FSA for the same period. Payment will go the Sailor whose orders resulted in the separation.**

# BASIC ALLOWANCE FOR SUBSISTENCE (BAS)

**Reference: DODFMR Volume 7A, Chapter 25**

**MILPERSMAN 7220-140**

**MILPERSMAN 7220-160**

**MILPERSMAN 7220-182**

## **Rates:**

Effective 01 January 2008 (BAS rates are increased annually concurrent with Basic Pay)

<b>Officers</b>	<b>\$202.76</b>
<b>Enlisted</b>	<b>\$294.43 (RATS SEP)</b>
<b>Enlisted</b>	<b>\$588.86 (BAS II)</b>

- \$ All Sailors are entitled to Basic Allowance For Subsistence (BAS).
- \$ Officers are entitled to Basic Allowance For Subsistence (BAS) at all times.

## BASIC ALLOWANCE FOR SUBSISTENCE (BAS) (continued)

- ❑ **The rate of Basic Allowance For Subsistence (BAS) enlisted sailors are entitled to is determined by several factors:**
  - \$ When permission is granted to mess separately (RATS SEP);
  - \$ When subsistence in kind is not available, or utilization of a government mess is determined to be impractical (BAS II);
  - \$ When assigned duty under emergency conditions where no messing facilities of the United States are available.
- ❑ Generally, approval of RATS SEP is the norm for all enlisted sailors.
- ❑ Commanding Officers **do not** have authority to approve request for BAS (II). Approval authority for BAS (II) is CNO N130. MILPERSMAN 7220-182 delineates specific information that must be included in a command's request for approval of BAS(II).

## BASIC ALLOWANCE FOR SUBSISTENCE (BAS) (continued)

- ❑ **At crew moveaboard when the ship's galley is operational, all enlisted personnel will be subject to a discounted meal deduction of their Basic Allowance For Subsistence (BAS). This deduction will be reflected on your Leave & Earning Statement (LES).**
- ❑ **The current amount effective 1 January 2007 is \$7.70/day.**
- ❑ **Enlisted sailors are not entitled to BAS(II) under the following conditions:**
  - While in a leave status;
  - Hospitalization;
  - Regular or Permissive TDY/TAD (including field duty, sea duty, Essential Unit Messing (EUM) or group travel.

# Ship's Custody Transfer (SCT)

Reference: OPNAVINST 4700.8H

What is Ship's Custody Transfer (SCT)?

This is the date, the U.S. Navy accepts custody of the ship from the shipbuilder for contractual purposes.

## What happens to entitlements on this date?

- All crewmembers' who are ACC 352/ACC 106 at the PCU are reported onboard USS..... ACC 100 - For Duty.
- Per Diem - All Per Diem stops. Member is considered to have reported onboard their permanent duty station.
- Career Sea Pay - Career Sea Pay is started for all crewmembers reported to the ship.

# Ship's Custody Transfer (SCT) continued

5. Basic Allowance For Housing - The geographic location BAH is paid for changes to the ships' homeport, unless member has an approved request chit signed by the Commanding Officer to receive BAH based on dependents' location.
5. Family Separation Allowance - SHIP (FSA-S):
  - All FSA-T has to be stopped effective the day prior to Ships' Custody Transfer (SCT).
  - Sailors who meet all the conditions as previously stated in the earlier slide concerning FSA, will be entitled to FSA-S effective the date they are reported to USS ....., ACC 100 (For Duty).
  - One of the primary conditions authorizing payment of FSA-S is that the ship must be away from its' homeport for 31 consecutive days. Consequently, FSA-S will not be included in your pay check until this condition is met.

**Reference: JFTR Volume 1, Para. U7115**

1. What is GOB/RTH travel?
  - Personnel with dependents and military married to military (MIL to MIL) are authorized travel/ transportation from the construction site to either dependents location (as designated on their Record of Emergency Data – Page 2), OR the ship's homeport.



## 2. When does this entitlement start?

- **ACC 352 - Your entitlement starts 31 days after you have been reported onboard USS \_\_\_\_\_ "For Duty". You are eligible on the 31<sup>st</sup> day after reporting onboard. You would be eligible to your second trip 60 days later.**
- **ACC 106 - All personnel who were 106 at the PCU, do not lose any trips that they have accumulated to date. If you have moved your family from the construction site, your eligibility starts 31 days after your dependents' have departed from the area.**

## 3. When does GOB entitlement stop?

- **All GOB travel must be completed and entitlement ends on the day the ship sails from the construction site enroute to the commissioning site/homeport.**

## 4. “What is the process to request GOB/Return to Homeport Travel?”

- Submit an ordinary leave chit or special request chit via the chain of command requesting time off for GOB/Return to Homeport Travel.
  - Once the request has been approved:
    - ✓ Complete and Turn in the GOB/Return to Homeport Travel form **with** the approved request to the Admin Office. They will make the flight reservations with SATO.
    - ✓ Once SATO has made the flight reservations, the itinerary will be emailed to the Admin Office.
    - ✓ Enjoy the trip!

**Note: GOB/Return to Homeport Travel Request Forms are located in the bins outside your Admin Office.**

**5. “What if I want to drive to my dependent’s location or to the ship’s homeport?”**

\$ Your reimbursement is limited to either the cost of the round trip ticket **or** mileage at \$.585/mile, whichever cost is less.

**6. “What if I want to fly my spouse/dependents to the construction site?”**

\$ You are authorized to fly your dependent’s to the construction site provided you have earned the necessary number of trips to cover the number of dependents concerned.

**7. Am I entitled to Per Diem while on GOB/Return to Homeport Travel?**

\$ No, the only entitlement while on GOB/Return to Homeport Travel is transportation cost only.

## FAQ'S About Geographic Bachelor (GOB)/ Return To Homeport (RTH) Travel

### 8. **“Do I have to file a travel claim after returning from GOB/RTH travel?”**

- \$ The only time you'll have to file a travel claim is if you drove your POV.

# NEW CONSTRUCTION TRAVEL & PAY ENTITLEMENTS



*Northrop Grumman Corp. under contract by PEO-Ships (NAVSEA), provides comprehensive services and support to the Fleet Introduction Directorate. Programs include DDG 51, DDG 1000, LPD-17, LHA-8, LHD, LCS, and CG-Mod*

The author served over 21 years on active duty serving on several ships and PSD's and retired as a DKCS(SW) in 1996. He is currently the Personnel Manager/TEMADD Coordinator at the Pre-Commissioning Unit in Bath, Maine. In this capacity he has assisted in bringing to the fleet over 17 DDG's built at Bath Iron Works since 1997.



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# NEW CONSTRUCTION TRAVEL & PAY ENTITLEMENTS

This presentation is a summary of the most common travel & pay entitlements you will encounter when assigned to "New Construction." It isn't meant to be all-encompassing and there are various situations that may not be covered. If you have questions that aren't covered in this presentation, contact one of the individuals listed below:



**Glenn Green - PreComUnit Bath, ME  
442-5077**

**Tel. (207)**

**Lala Guindon - PreComUnit Pascagoula, MS  
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**Art Yap - PreComUnit New Orleans, LA  
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